



Self-Catering Host – Agreement

The following documentation is required as part of your application to become an EazyCity Host:

- Copy of your passport / driving license
- Proof of address (e.g utility bill with your name and the address of the property where you will be hosting clients)
- Brief description of your property, facilities and specific property arrangements

As part of our quality assurance commitment to our clients, a meeting and viewing at your property will be scheduled with a member of our team. This can only be arranged once all requested documentation has been received by our team.

Terms & Conditions

- Minimum age of guests is 18 years
- Minimum stay = 1 week; maximum stay = 8 weeks
- The guest can decide to extend their stay after the initial period of 8 weeks; this will be managed directly between you and your guest
- EazyCity will provide the host with a general profile of the client at the booking enquiry stage i.e. gender, nationality, age, reason for stay (work, study, internship, visit)
- EazyCity will manage the booking and check availability with the host before confirming with the guest
- All clients will be provided with full details of their self-catering / host family accommodation option a minimum 3 days in advance of arrival.

- A large percentage of our clients come from trusted international and local partner agents. We also receive and welcome clients directly via our website www.eazycity.com

Accommodation

Accommodation Types:

- 1. Self-Catering Host Accommodation**
- 2. Host family Accommodation**

1. In the self-catering option the guest should have full access to the kitchen to prepare their own meals and laundry facilities as well as bathroom and living areas. Hosts can include any further specific details at the application stage.
 2. In the host-family option the host can choose to provide b&b, half board or full board option. The guest should only have full access to the bathroom and living areas. Access to the kitchen and laundry facilities will be at the hosts discretion and communicated to guests on arrival.
- It is a requirement of the self-catering / host family agreement to provide WIFI access to guests but TV is not a necessity.
 - On arrival to the accommodation the host is required to complete a check-in procedure by showing the guest around the house, explaining where items are kept in the kitchen, how cooking and other equipment works, giving the code for the WIFI etc..
 - The bed must be prepared with fresh, clean linen and the bedroom must be clean; it's not necessary to provide towels.
 - The host is required to provide accommodation as per the description given in the application form and per viewing completed by a member of the EazyCity team. In the event of accommodation being of a different standard/condition to the application form / photos / viewing, EazyCity reserves the right to remove the guest without prior notice. In this case the host will be paid only for the number of nights the guest has stayed.

- EazyCity will contact hosts / guests for feedback during and at the end of the stay. All feedback is taken very seriously by EazyCity management and we use this information to further develop our quality assurance commitment to our clients.

Payment

- EazyCity pays a bonus of €20 for confirming the booking and a fixed rate to the host per week which covers the guest's accommodation including all utility charges. All hosts will be paid via bank transfer, all banking details can be passed to EazyCity once application has been approved.

Our rates to hosts are as follows:

City	Weekly prices Room only	Weekly prices B&B	Weekly prices Half Board
Cork	Twin Room: €180 (2 occupants) Single Room €120	Twin Room: €210 (2 occupants) Single Room €135	Twin Room: €230 (2 occupants) Single Room €155
Dublin	Twin Room: €250 (2 occupants) Single Room €155	Twin Room: €280 (2 occupants) Single Room €170	Twin Room: €300 (2 occupants) Single Room €185
Galway	Twin Room: €220 (2 occupants) Single Room €140	Twin Room: €250 (2 occupants) Single Room €155	Twin Room: €270 (2 occupants) Single Room €160
London	Twin Room: £200 (2 occupants) Single Room £130	ask staff	ask staff

- Guests will pay EazyCity prior to check in and every week in advance thereafter if they wish to extend their stay.
- All guests will pay EazyCity a security deposit of €200 prior to check-in which is used to cover cancellation/early departure/damage/loss costs.
- EazyCity clients are required to provide credit card details before check-in for added security.

- Hosts are required to submit a check-out report within 48 hours of check-out to confirm that there has been no damage/loss in the property. EazyCity will refund the client's security deposit within 7-10 working days of check out. Check out report document will be sent to all hosts once first booking has been confirmed.

- EazyCity does not accept liability for loss/damages caused by a guest whilst staying in your property. Security deposit received from each client is to cover all such issues / incidents.

- Payment will be made by Electronic Fund Transfer to the host's bank account and an email sent to the host with payment reference including the guest's name and dates the payment relates to.

- The host should not take any payments directly from the client unless authorised by EazyCity.

- EazyCity never provides guests with the host contact details until the reservation has been fully confirmed and payment received; only a general location (without exact address) and a general profile description of the host is provided until 3 days before arrival.

- If the guest chooses a pick-up service, EazyCity will arrange this directly or with the host if he/she provides that service.

- Check-in date/time will be agreed with the host not later than 48 hours in advance of arrival

- EazyCity endeavours to match its guests with hosts in suitable locations to avoid changes/cancellations. However in the event of a change/cancellation here are our terms:

Cancellation Terms:

- Booking cancelled more than 2 weeks in advance of check-in date = no fees will be paid to the host
- Booking cancelled between 1-2 weeks in advance of check-in date = €20 cancellation fee will be paid to the host
- Booking cancelled less than 1 week in advance of check-in date = €20 cancellation fee 1 full week's rent paid to the host
- In the event of a guest checking out before the agreed date, 1 full week's rent from the day of departure will be paid to the host

Host Name (Print)

Host Date & Signature

EazyCity Agent Name (Print)

EazyCity Date & Signature



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